

# **How to request a Disposition- Transit Permit**

# ***Prerequisites...***

*The following must be completed before requesting a permit:*


*Hit Page Down to advance to next slide*

**After the prerequisite screens were entered, periodically check to see if the Cause of Death was entered by opening the death record...**

Arizona  
Department of  
Health Services

Arizona Department of Health Services  
Office of Vital Records

Alpha System

New Death Cert  
Query Death Cert

Transit Permits  
Disinter/Reinter Permits

Death Reports

Death Main / Actions  
VSIMS User Manual  
Home

Logout

TRAIN00/Adair Funeral Homes Avalon/Funeral Ho

09/02/

Death Certificates

Incomplete Legacy certs (user only)

Hue, Only, Died 2009. Death Legacy FH - Demographic	AUG-31-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
REED, JOHN, Died July 25, 2009. Death Legacy FH - Demographic	JUL-28-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
SMITH, JASON, Died July 17, 2009. Death Legacy FH - Demographic	JUL-27-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
SMITH, JENNIFER, Died July 22, 2009. Death Legacy FH - Demographic	JUL-22-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
SMITH, JOHN, Died July 05, 2009. Death Legacy FH - Demographic	JUL-05-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
STAR, RINGO, Died July 15, 2009. Death Legacy FH - Demographic	JUL-16-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
VALDEZ, JUAN, Died August 18, 2009. Death Legacy FH - Demographic	AUG-19-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
WOULDS, TIGER, Died July 07, 2009. Death Legacy FH - Demographic	JUL-08-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>

Click on "Edit/View" to  
open record

Hit Page Down to advance to next slide

# Navigate to the “Certifier” screen to see if the cause of death was entered...

Arizona  
Department of  
Health Services

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**Alpha System**

TRAIN00/Adair Funeral Homes Avalon/Funeral Home L  
✉(2) 09/03/2009

Header

Decedent

Birth/Residence

**Certifier**

Validation Results

Print Certificates

Additional Numbers

Action History

Death Main / Actions

VSIMS User Manual

Home

Logout

**Decedent - VALDEZ, JUAN - 08/18/2009**

JUAN

JOAQUIN

VALDEZ

AKA (2)

2. Sex

Male

Name Prior to First Marriage

Date of Birth (mm/dd/yyyy)

05141919

13. SSN

99999

None ☐ Unknown ☒

Human Remains Release

☐

Verification Status

Verification

Date of Death (mm/dd/yyyy)

08182009

Actual/Approx. Date

Actual

8A. Age Years

90

Mon/Days

Hrs/Min

**PLACE OF DEATH**

6A. County of Death

Pima

City, Town or Location of Death

Unknown

Specify Other City of Death

6D. Place of Death

Specify Other Place of Death

# It was!

## A permit can now be requested...



Arizona Department of Health Services  
Office of Vital Records

# Alpha System

TRAIN00/Adair Funeral Homes Avalon/Funeral Home L  
09/02/2009

**Certifier - VALDEZ, JUAN - 08/18/2009**

Header  
Decedent  
Birth/Residence  
Informant  
Certifier  
Disposition  
Validation Results  
Print Certificates  
Additional Numbers  
Action History

Death Main / Actions  
VSIMS User Manual  
Home  
Logout

### CAUSE OF DEATH

**PART I.** Enter the diseases, injuries, or complications that caused the death. Do not enter the mode of dying, such as cardiac or respiratory arrest, shock, or heart failure. List only one cause on each line.

Approximate Interval Between Onset and Death

IMMEDIATE CAUSE (Final disease or condition resulting in death)

(A.) HEAD EXPLODED

IMMEDIATE

..... DUE TO (OR AS A CONSEQUENCE OF)

Sequentially list conditions if any, leading to immediate cause. Enter **Underlying Cause** (Disease or injury that initiated events resulting in death) Last.

(B.) ICE CREAM HEADACHE

..... DUE TO (OR AS A CONSEQUENCE OF)


(C.)

..... DUE TO (OR AS A CONSEQUENCE OF)

### PART II.

Other significant conditions contributing to death but not resulting in the underlying cause given in Part I. (max 240 characters)

***After the Cause of Death has been entered,  
navigate out of the death record to request a  
permit by clicking on “Death Main / Actions”....***



Arizona Department of Health Services

Arizona Department of Health Services  
Office of Vital Records

**Alpha System**

TRAIN00/Adair Funeral Homes Avalon/Funeral Home L

09/02/2009

**Certifier - VALDEZ, JUAN - 08/18/2009**

Header

Decedent

Birth/Residence

Informant

Certifier

Disposition

Validation Results

Print Certificates

Additional Numbers

Action History

**Death Main / Actions**

Home

Logout

**CAUSE OF DEATH**

**PART I.** Enter the diseases, injuries, or complications that caused the death. Do not enter the mode of dying, such as cardiac or respiratory arrest, shock, or heart failure. List only one cause on each line.

Approximate Interval Between Onset and Death

IMMEDIATE CAUSE (Final disease or condition resulting in death)	(A.) HEAD EXPLODED	IMMEDIATE
	..... DUE TO (OR AS A CONSEQUENCE OF)	
Sequentially list conditions if any, leading to immediate cause. Enter Underlying Cause (Disease or injury that initiated events resulting in death) Last.	(B.) ICE CREAM HEADACHE	
	..... DUE TO (OR AS A CONSEQUENCE OF)	
	(C.)	
	..... DUE TO (OR AS A CONSEQUENCE OF)	

**PART II.** Other significant conditions contributing to death but not resulting in the underlying cause given in Part I. (max 240 characters)

***Hit Page Down to advance to next slide***

# Next, click on “Transit Permits”...



Arizona Department of Health Services

Arizona Department of Health Services  
Office of Vital Records



Alpha System

TRAIN00/Adair Funeral Homes Avalon/[Funeral Ho](#)  
09/02/

[New Death Cert](#)  
[Query Death Cert](#)  
**[Transit Permits](#)**  
[Print Death Certs](#)  
[Death Reports](#)

Death Main / Actions  
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SMITH, JOHN, Died July 05, 2009. Death Legacy FH - Demographic	JUL-06-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
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**Hit Page Down to advance to next slide**

# Click on "New Permit" to create a new permit...

Arizona  
Department of  
Health Services

Arizona Department of Health Services  
Office of Vital Records

**Alpha System**

TRAIN

Disposition Transit Permits

Sort

Date	Name
<input checked="" type="radio"/> Asc <input type="radio"/> Desc	<input type="radio"/> Asc <input type="radio"/> Desc

☒ Pending ☒ Rejected ☒ Approved

Approval	ME Review	Decedent	Permit Number
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***A new permit appears and can now be completed...***



Arizona Department of Health Services  
Office of Vital Records

**Alpha System**

TRAIN00/

Permit Detail

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### Disposition Transit Permit

#### PERMIT INFORMATION

Permit Number

Attach Certificate

Request Approval

#### DECEDENT INFORMATION

First Name

Middle Name

Last Name

Gender

Date of Birth (mm/dd/yyyy)

Age Years

Mon/Days

Hrs/Min

Race/Ethnicity

Date of Death

#### PLACE OF DEATH

City

Other City

County

State

***Hit Page Down to advance to next slide***

*Click on “Attach Certificate” to query the decedent and have the permit auto-populate information from the death record...*

Arizona  
Department of  
Health Services

Arizona Department of Health Services  
Office of Vital Records

Alpha System

TRAIN00/

Permit Detail

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Disposition Transit Permit

PERMIT INFORMATION

Permit Number

Request Approval

Attach Certificate

DECEDENT INFORMATION

First Name

Middle Name

Last Name

Gender

Date of Birth (mm/dd/yyyy)

Age Years

Mon/Days

Hrs/Min

Race/Ethnicity

Date of Death

PLACE OF DEATH

City

Other City

County

State

*Hit Page Down to advance to next slide*

**The Query Records screen automatically appears....**

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## Query Records

### Query Data:

First Name	Middle Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Permit Number	Maiden Name	
<input type="text"/>	<input type="text"/>	
Date of Death	Optional End Date	
MM DD YYYY <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	MM DD YYYY <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Additional Number and Type		
<input type="text"/>	All Types <input type="button" value="v"/>	
Date of Birth	SSN	State File Number
MM DD YYYY <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>
Decedent Residence City	Decedent Residence Street	
<input type="text"/>	<input type="text"/>	
County of Death	Decedent Residence Ward	
<input type="text"/>	<input type="button" value="v"/>	

- ☐ Include Interstate Certs  
☐ ONLY Return Interstate Certs  
☐ Include Void Certs  
☐ ONLY Return Void Certs

Facility

Display  results per page.

Please enter as much of this information as you have available (You must enter at least the Last Name and Year of Death) then click on the "Continue/Search" button.

Permit Detail

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## Query Records

### Query Data:

First Name	Middle Name	Last Name
JUAN		VALDEZ
Permit Number		Maiden Name
Date of Death		
Additional		
Date of Birth	MM DD YYYY	SSN
Decedent Residence City	Decedent Residence Street	
County of Death	Decedent Residence Ward	

**To automatically attach the decedent to the new permit, enter some information**

**Click on the "Continue/Search" button to find the decedent you want to attach to the permit**

ility Adair Funeral Homes Avalon

Display 100 records per page.

Continue/Search

Home

Please enter as much of this information as you have available (Last Name and Year of Death) then click on the "Continue/Search"

**Hit Page Down to advance to next slide**

Permit Detail

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## Query Records

**Query Data:**

First Name	Middle Name	Last Name
JUAN		VALDEZ
Permit Number	Maiden Name	
Date of Death	Optional End Date	
MM DD YYYY	MM DD YYYY	
Additional Number and Type		
All Types		
Date of Birth	SSN	State File Number
MM DD YYYY		
Decedent Residence City	Decedent Residence Street	
County of Death	Decedent Residence Ward	

☐ Include Interstate Certs

Facility Adair Funeral Homes Avalon

***In the query results, choose the decedent you want to attach to the permit by clicking on the last name hyperlink...***

<< < > >> Page 1 of 1  GoTo

Name	First Name	AKA	DoD	DoB	File Number	Inc
<a href="#">VALDEZ</a>	JUAN	JACK VALDEEEEEZ, JACK INTHEBOX	08/18/2009	05/14/1919		x
<a href="#">VALDEZ</a>	JUA					

***Hit Page Down to advance to next slide***



Permit Detail

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## Disposition Transit Permit

### PERMIT INFORMATION

Permit Number

Update Information

Request Approval

### DECEDENT INFORMATION

First Name

Middle Name

Last Name

Gender

Date of Birth (mm/dd/yyyy)

Age Years

Mon/Days

Hrs/Min

Race/Ethnicity

Date of Death

***Decedent information is pulled from the death record, automatically populating the permit...***

### CAUSE OF DEATH

Cause A

Cause B

Cause C

***Hit Page Down to advance to next slide***

Permit Detail

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## Disposition Transit Permit

### PERMIT INFORMATION

Permit Number

Update Information

Request Approval

**Click on "Request Approval"**

Gender

Male

Race/Ethnicity

Caucasian

Windows Internet Explorer



Disposition/Transit Permit action successfully created.

OK

**Click, "OK"**

Mon/Days

Hrs/Min

City

Unknown

Other City

County

Pima

State

Arizona

### CAUSE OF DEATH

Cause A

HEAD EXPLODED

Cause B

ICE CREAM HEADACHE

Cause C

**Hit Page Down to advance to next slide**



Permit Detail

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## Disposition Transit Permit

### PERMIT INFORMATION

Permit Number

Update Information

**Click on, "Previous Menu" to navigate to the Transit Permit pending queue**

Male

05

14

1919

90

Race/Ethnicity

Caucasian

Date of Death

08

18

2009

### PLACE OF DEATH

City

Unknown

Other City

County

Pima

State

Arizona

### CAUSE OF DEATH

Cause A

HEAD EXPLODED

Cause B

ICE CREAM HEADACHE

Cause C

**Hit Page Down to advance to next slide**



## Disposition Transit Permits

Sort			
Date		Name	
<input checked="" type="radio"/> Asc	<input type="radio"/> Desc	<input type="radio"/> Asc	<input type="radio"/> Desc
Pending  Rejected  Approved			

Approval	ME Review	Decedent	Permit Number	
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>			
		-	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">Of Life, Sword</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">MISS, LITTLE</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">KRYPTON, KALEL</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">HAYES, DENNIS</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">BUD, LIGHT</a>	- Not Assigned -	<a href="#">Edit/View</a>
				<a href="#">Edit/View</a>
				<a href="#">Edit/View</a>
				<a href="#">Edit/View</a>
		<a href="#">RABIN, SUM</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">VALDEZ, JUAN</a>	- Not Assigned -	<a href="#">Edit/View</a>

*The permit is now pending approval ...*

**Hit Page Down to advance to next slide**

## Disposition Transit Permits

Sort			
Date		Name	
<input checked="" type="radio"/> Asc	<input type="radio"/> Desc	<input type="radio"/> Asc	<input type="radio"/> Desc
<input type="checkbox"/> Pending <input checked="" type="checkbox"/> Rejected <input checked="" type="checkbox"/> Approved			

Approval <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	ME Review <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Decedent	Permit Number	
<input type="checkbox"/>		-	- Not Assigned -	<a href="#">Edit/View</a>
<input type="checkbox"/>		<a href="#">Of Life, Sword</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input type="checkbox"/>		<a href="#">MISS, LITTLE</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input type="checkbox"/>		<a href="#">KRYPTON, KALEL</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input type="checkbox"/>		<a href="#">HAYES, DENNIS</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input type="checkbox"/>		<a href="#">BUD, LIGHT</a>	- Not Assigned -	<a href="#">Edit/View</a>
<p><b>After the permit is approved it will show a check mark and permit number...</b></p>				
<input type="checkbox"/>		<a href="#">PARISH, OLIVIA</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input checked="" type="checkbox"/>		<a href="#">VALDEZ, JUAN</a>	2009PM-015078	<a href="#">Edit/View</a>

**Hit Page Down to advance to next slide**



Deaths  
Messages

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TRAIN00/Adair Funeral Homes Avalon/Funeral Home D  
✉(1) 09/02/2009

**Arizona State Office of Vital Records**

VSIMS Version 2.0T24637

**You have messages.**

***Your home page will now show,  
“You have messages.”***

Deaths  
Messages

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TRAIN00/Adair Funeral Homes Avalon/Funeral Home D

✉(1) 09/02/2009

Arizona State Office of Vital Records

VSIMS Version 2.0T24837

**You have messages.**

***Click on “You have messages.” to  
view your permit approval (or  
rejection) message...***



View Messages

Send Message

Modify or Delete  
Message

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TRAIN00/Adair Funeral Homes Avalon/Funeral Home D  
✉(1) 09/02/2009

### Messages

Message ID: 31155... Sent: 09/02/2009 Subject: [Transit permit county approval completed](#) Type: Personal ☐

Mark Selected as Read Select All Select None

***Click on “Transit permit county approval completed” to view your permit approval (or rejection) message...***

TRAIN00/Adair Funeral Homes Avalon/[Funeral Home Director](#)  
✉(1) 09/02/2009 02:47

## View Message

<b>Message ID:</b> 31338	<b>Created By:</b> ZERO, TRAIN @ Adair Funeral Homes Avalon	<b>Created On:</b> 09/02/2009
<b>Type:</b> Facility	<b>Facility:</b> Adair Funeral Homes Avalon	<b>To:</b> ZERO, TRAIN
<b>Start Date:</b> 09/02/2009	<b>End Date:</b>	<b>Keep Until Read?</b> Y
<b>Subject:</b> Transit permit county approval completed.		
<b>Message:</b> TRAIN ZERO completed county approval on the permit for <a href="#">JUAN VALDEZ</a> and has issued the following permit number: 2009PM-015078.		

***Click on the decedent's name to  
view the permit***



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## Disposition Transit Permit

### PERMIT INFORMATION

Permit Number

2009PM-015078

Update Information

**Click on, "Print Permit" to print the permit**

Male

05 14 1919

90

Mon/Days

Hrs/Min

Race/Ethnicity

Caucasian

Date of Death

08 18 2009

### PLACE OF DEATH

City

Unknown

Other City

County

Pima

State

Arizona

### CAUSE OF DEATH

Cause A

HEAD EXPLODED

Cause B

ICE CREAM HEADACHE

Cause C

Part II

**Click on the X to close the permit document**

**Click on the printer icon to print a copy of the permit**

IDENTIFICATION OF DECEASED	JUAN JOAQUIN VALDEZ		Male	5/14/1919
	DATE OF DEATH	PLACE OF DEATH (CITY OR TOWN)	COUNTY	STATE
	8/18/2009	Unknown	Pima	Arizona
	CAUSE OF DEATH A HEAD EXPLODED			
MANNER AND PLACE OF DISPOSITION	CAUSE OF DEATH B ICE CREAM HEADACHE			
	CAUSE OF DEATH C			
	NAME AND ADDRESS OF FUNERAL HOME Adair Funeral Homes Avalon 8090 N Northern Tucson, AZ			
	NAME OF FUNERAL DIRECTOR Arthur Adair	SIGNATURE OF FUNERAL DIRECTOR	DATE ISSUED 09/02/2009	
AUTHORIZATION FOR DISPOSITION	TEMPORARY AUTHORITY Burial		NAME AND ADDRESS OF DISPOSITION FACILITY Holy Hope Cemetery Tucson, AZ	
	IN ACCORDANCE WITH ARIZONA STATE LAW AND THE REGULATIONS OF THE ARIZONA DEPARTMENT OF HEALTH SERVICES PERTAINING TO DEATH CERTIFICATES AND THE HANDLING OF DEAD HUMAN REMAINS, AUTHORIZATION IS HEREBY GIVEN TO DISPOSE OF THE BODY IN THE MANNER INDICATED.			
AUTHORIZED REPRESENTATIVE Patricia Adams		DATE OF AUTHORIZATION 09/02/2009		
MEDICAL EXAMINER'S AUTHORIZATION		AUTHORIZATION FOR CREMATION		DATE OF AUTHORIZATION

Update Information

#### INFORMATION

Last Name

VALDEZ

Years

Mon/Days

Hrs/Min

of Death

18

2009

#### DEATH

City

Unknown

Other City

County

Pima

State

Arizona

#### CAUSE OF DEATH

Cause A

HEAD EXPLODED

Cause B



Permit Number

2009PM-015078

[Update Information](#)

## DECEDENT INFORMATION

First Name

JUAN

Middle Name

JOAQUIN

Last Name

VALDEZ

Gender

Male

Date of Birth (mm/dd/yyyy)

05

14

1919

Age Years

90

Mon/Days

Hrs/Min

Race/Ethnicity

Caucasian

Date of Death

08

18

2009

## PLACE OF DEATH

City

Unknown

Other City

County

Pima

State

Arizona

## CAUSE OF DEATH

Cause A

HEAD EXPLODED

Cause B

ICE CREAM HEADACHE

Cause C

Part II

Date of Disposition

08/29/2009

Method of Disposition

Burial

**Click on the "Complete" button to finish processing your permit**

**Hit Page Down to advance to next slide**

**Complete**

## Disposition Transit Permits

Sort			
Date		Name	
<input checked="" type="radio"/> Asc	<input type="radio"/> Desc	<input type="radio"/> Asc	<input type="radio"/> Desc

☐ Pending 
 ☒ Rejected 
 ☒ Approved

Approval	ME Review	Decedent	Permit Number	
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>			
<input type="checkbox"/>		-	- Not Assigned -	<a href="#">Edit/View</a>
<input type="checkbox"/>		<a href="#">Of Life, Sword</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input type="checkbox"/>		<a href="#">MISS. LITTLE</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input type="checkbox"/>			ed -	<a href="#">Edit/View</a>
<input type="checkbox"/>			ed -	<a href="#">Edit/View</a>
<input type="checkbox"/>			ed -	<a href="#">Edit/View</a>
<input type="checkbox"/>			ed -	<a href="#">Edit/View</a>
<input type="checkbox"/>			ed -	<a href="#">Edit/View</a>
<input type="checkbox"/>			ed -	<a href="#">Edit/View</a>
<input type="checkbox"/>		<a href="#">PARISH, OLIVIA</a>	- Not Assigned -	<a href="#">Edit/View</a>

**After clicking the  
"Complete" button the  
permit will drop off the  
pending queue**

→ **Gone!**

**Hit Page Down to advance to next slide**

***If your permit request was rejected...***

# A Red X will be displayed...

Arizona Department of Health Services  
Office of Vital Records

**Alpha System**

TRAIN00/Adair Funeral Ho

## Disposition Transit Permits




Sort			
Date		Name	
<input checked="" type="radio"/> Asc	<input type="radio"/> Desc	<input type="radio"/> Asc	<input type="radio"/> Desc
Pending  Rejected  Approved			
























Approval  	ME Review  	Decedent	Permit Number	
		.	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">Of Life, Sword</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">MISS, LITTLE</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">KRYPTON, KALEL</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">HAYES, DENNIS</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">BUD, LIGHT</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">BARRONE, PAM</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">LOPEZ, JUAN</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">WONKA, WILLY</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">PARISH, OLIVIA</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">VALDEZ, JUAN</a>	- Not Assigned -	<a href="#">Edit/View</a>

# Open the rejected permit by clicking on “Edit/View”...

## Disposition Transit Permits

Sort			
Date		Name	
<input checked="" type="radio"/> Asc	<input type="radio"/> Desc	<input type="radio"/> Asc	<input type="radio"/> Desc

 Pending  Rejected  Approved

Approval      	ME Review      	Decedent	Permit Number	
		.	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">Of Life, Sword</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">MISS, LITTLE</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">KRYPTON, KALEL</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">HAYES, DENNIS</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">BUD, LIGHT</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">BARRONE, PAM</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">LOPEZ, JUAN</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">WONKA, WILLY</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">PARISH, OLIVIA</a>	- Not Assigned -	<a href="#">Edit/View</a>
		<a href="#">VALDEZ, JUAN</a>	- Not Assigned -	<a href="#">Edit/View</a>

**Hit Page  
Down to  
advance to  
next slide**

***The rejection reason will appear in a pop-up box, click “OK”***

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**Alpha System**

TRAIN00/Ada

### Disposition Transit Permit

PERMIT INFORMATION					
Permit Number		<input type="text"/>			
<input type="button" value="Request Approval"/>		<input type="button" value="Update Information"/>			

DECEDENT INFORMATION					
First Name		Middle Name		Last Name	
<input type="text" value="JUAN"/>		<input type="text" value="JOAQUIN"/>		<input type="text" value="VALDEZ"/>	
Gender	Date of Birth (mm/dd/yyyy)		Age Years	Mon/Days	Hrs/Min
<input type="text" value="Male"/>	<input type="text" value="05"/> <input type="text" value="14"/> <input type="text" value="1919"/>		<input type="text" value="90"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>
Race/Ethnicity			Date of Death		
<input type="text" value="Caucasian"/>					
City					
<input type="text" value="Unknown"/>					
County					
<input type="text" value="Pima"/>					

On 09/02/2009 at 05:27 PM, Pima County Health Department rejected county approval for this permit, and gave the following reason:

DISPOSITION FACILITY NOT ENTERED

***Hit Page Down to advance to next slide***

**After the rejection is resolved, reopen the same permit by clicking on “Edit/View”...**

### Disposition Transit Permits

Sort			
Date		Name	
<input checked="" type="radio"/> Asc	<input type="radio"/> Desc	<input type="radio"/> Asc	<input type="radio"/> Desc

☒ Pending 
 ☒ Rejected 
 ☒ Approved

Approval	ME Review	Decedent	Permit Number	
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>			
<input checked="" type="checkbox"/>		-	- Not Assigned -	<a href="#">Edit/View</a>
<input checked="" type="checkbox"/>		<a href="#">Of Life, Sword</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input checked="" type="checkbox"/>		<a href="#">MISS, LITTLE</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input checked="" type="checkbox"/>		<a href="#">KRYPTON, KALEL</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input checked="" type="checkbox"/>		<a href="#">HAYES, DENNIS</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input checked="" type="checkbox"/>		<a href="#">BUD, LIGHT</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input checked="" type="checkbox"/>		<a href="#">BARRONE, PAM</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input checked="" type="checkbox"/>		<a href="#">LOPEZ, JUAN</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input checked="" type="checkbox"/>		<a href="#">WONKA, WILLY</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input checked="" type="checkbox"/>		<a href="#">PARISH, OLIVIA</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input checked="" type="checkbox"/>		<a href="#">VALDEZ, JUAN</a>	- Not Assigned -	<a href="#">Edit/View</a>

**Hit Page Down to advance to next slide**

***Click “Request Approval” again on the same permit that was rejected...***



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Office of Vital Records

**Alpha System**

TRAIN00/

Permit Detail

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### Disposition Transit Permit

#### PERMIT INFORMATION

Permit Number

**Request Approval**

#### Windows Internet Explorer



Disposition/Transit Permit action successfully created.

OK

First Name

JUAN

JOAQUIN

VALDEZ

Gender

Male

Date of Birth (mm/dd/yyyy)

03

Years

Mon/Days

Hrs/Min

Race/Ethnicity

Caucasian

Date of Death

08

18

2009

#### PLACE OF DEATH

City

Unknown

Other City

County

Pima

State

Arizona

**Click “OK”**

***Hit Page Down to advance to next slide***



## Disposition Transit Permits

Sort			
Date		Name	
<input checked="" type="radio"/> Asc	<input type="radio"/> Desc	<input type="radio"/> Asc	<input type="radio"/> Desc

☒ Pending 
 ☒ Rejected 
 ☒ Approved

Approval	ME Review	Decedent	Permit Number	
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>			
<input type="checkbox"/>		-	- Not Assigned -	<a href="#">Edit/View</a>
<input type="checkbox"/>		<a href="#">Of Life, Sword</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input type="checkbox"/>		<a href="#">MISS, LITTLE</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input type="checkbox"/>		<a href="#">KRYPTON, KALEL</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input type="checkbox"/>		<a href="#">HAYES, DENNIS</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input type="checkbox"/>		<a href="#">BUD, LIGHT</a>	- Not Assigned -	<a href="#">Edit/View</a>
<input type="checkbox"/>			igned -	<a href="#">Edit/View</a>
<input type="checkbox"/>			igned -	<a href="#">Edit/View</a>
<input type="checkbox"/>			igned -	<a href="#">Edit/View</a>
<input type="checkbox"/>			- Not Assigned -	<a href="#">Edit/View</a>
<input type="checkbox"/>		<a href="#">VALDEZ, JUAN</a>	- Not Assigned -	<a href="#">Edit/View</a>

*The same permit is once again pending approval ...*

**Hit Page Down to advance to next slide**

# **How to query a Disposition- Transit Permit**

# From your incomplete pending queue, click on “Transit Permits”...



Arizona Department of Health Services

Arizona Department of Health Services  
Office of Vital Records



Alpha System

[New Death Cert](#)  
[Query Death Cert](#)  
**[Transit Permits](#)**  
[Death Reports](#)

TRAIN00/Adair Funeral Homes Avalon/[Funeral Ho](#)  
09/02/

Death Certificates

Incomplete Legacy certs (user only)

Hue, Only, Died 2009. Death Legacy FH - Demographic	AUG-31-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
REED, JOHN, Died July 25, 2009. Death Legacy FH - Demographic	JUL-28-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
SMITH, JASON, Died July 17, 2009. Death Legacy FH - Demographic	JUL-27-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
SMITH, JENNIFER, Died July 22, 2009. Death Legacy FH - Demographic	JUL-29-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
SMITH, JOHN, Died July 05, 2009. Death Legacy FH - Demographic	JUL-06-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
STAR, RINGO, Died July 15, 2009. Death Legacy FH - Demographic	JUL-16-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
VALDEZ, JUAN, Died August 18, 2009. Death Legacy FH - Demographic	AUG-19-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
WOULDS, TIGER, Died July 07, 2009. Death Legacy FH - Demographic	JUL-08-09	Owner: TRAIN ZERO	<a href="#">Edit/View</a>
			<a href="#">Edit/View</a>

**Hit Page Down to advance to next slide**

# Click on "Query Permits" to find a previously approved permit...



Arizona Department of Health Services  
Office of Vital Records

## Alpha System

TRAINING

Show Permits

New Permits  
Query Permits

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### Disposition Transit Permits

Sort			
Date		Name	
<input checked="" type="radio"/> Asc	<input type="radio"/> Desc	<input type="radio"/> Asc	<input type="radio"/> Desc

☐ Pending ☒ Rejected ☒ Approved

Approval	ME Review	Decedent	Permit Number
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>		
<input type="checkbox"/>		-	- Not Assigned -
<input type="checkbox"/>		<a href="#">Of Life, Sword</a>	- Not Assigned -
<input type="checkbox"/>		<a href="#">MISS, LITTLE</a>	- Not Assigned -
<input type="checkbox"/>		<a href="#">KRYPTON, KALEL</a>	- Not Assigned -
<input type="checkbox"/>		<a href="#">HAYES, DENNIS</a>	- Not Assigned -
<input type="checkbox"/>		<a href="#">BUD, LIGHT</a>	- Not Assigned -
<input type="checkbox"/>		<a href="#">BARRONE, PAM</a>	- Not Assigned -
<input type="checkbox"/>		<a href="#">LOPEZ, JUAN</a>	- Not Assigned -
<input type="checkbox"/>		<a href="#">WONKA, WILLY</a>	- Not Assigned -
<input type="checkbox"/>		<a href="#">PARISH, OLIVIA</a>	- Not Assigned -

# The Query Screen appears...



Arizona Department of Health Services  
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**Alpha System**

Show Permits

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## Query Data:

First Name

Middle Name

Last Name

Date of MM DD YYYY

Transit MM DD YYYY

Death

Date

Transit County

Permit Number

Optional Range

Display  results per page.

Continue/Search

Reset

Home

Please enter as much of this information as you have available, and then click on the "Continue/Search" button.

**Hit Page Down to advance to next slide**

# Enter decedent information...



Arizona Department of Health Services  
Office of Vital Records

**Alpha System**

Show Permits

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Query Data:		
First Name	Middle Name	Last Name
<input type="text" value="JUAN"/>	<input type="text"/>	<input type="text" value="VALDEZ"/>
Date of Death MM DD YYYY		Transit Date MM DD YYYY
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Transit County		Permit Number
<input type="text"/>		<input type="text"/>
		Optional Range
		<input type="text"/>

Display  results per page.

Continue/Search

Home

Please enter as much of this information as you have available, and then click on the "Continue/Search" button.

**Click on the "Continue/Search"  
to search for results**

**Hit Page Down to advance to next slide**

Available Transit Permit Options - Windows Internet Explorer provided by AZDHS

https://azvsimsalpha.goldsystems.com/az\_vsims\_alpha/vsb\_transit\_permit\_pkg.pre\_screen?p\_dtp\_seq=64004

Certificate Error

TRAIN00/Adair Funeral Homes Avalon/[Funeral Home Director](#)  
✉(2) 09/03/2009 04:36

**JUAN JOAQUIN VALDEZ, 08/18/2009**  
**Completed Transit Permit**

**Click "View Permit..."**

[View Permit](#)

Done

Internet 100%

Display  results per page.

[Continue/Search](#)

[Reset](#)

[Home](#)

**Click on the  
permit you  
would like to  
view...**

<< < > >> Page 1 of 1  [GoTo](#)

<a href="#">Permit Number</a>	<a href="#">Transit Date</a>	<a href="#">Decedent's Name</a>
<a href="#">2009ST-015014</a>		JUAN VALDEZ
<a href="#">2009ST-015015</a>		JUAN VALDEZ
<a href="#">2009PM-015080</a>		JUAN VALDEZ

# A copy of the permit appears...



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**Alpha System**

TRAIN00/

Permit Detail

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## Disposition Transit Permit

### PERMIT INFORMATION

Permit Number

2009PM-015080

### DECEDENT INFORMATION

First Name

JUAN

Middle Name

JOAQUIN

Last Name

VALDEZ

Gender

Male

Date of Birth (mm/dd/yyyy)

05 14 1919

Age Years

90

Mon/Days

Hrs/Min

Race/Ethnicity

Caucasian

Date of Death

08 18 2009

### PLACE OF DEATH

City

Unknown

Other City

County

Pima

State

Arizona

### CAUSE OF DEATH

Cause A

HEAD EXPLODED

Cause B



***The End***